

# Private Super Fund

## Private asset request form

Please complete this form if you would like to request private asset administration services from Australian Executor Trustees.

Private assets are generally defined as those for which offer documents are not widely available to the public, eg unlisted securities. Information about which assets which are likely (and unlikely) to be accepted is provided in the current Private Superannuation Fund Product Disclosure Statement.

Fund name

Fund number  Member account number

Title  Surname

Given name(s)

### Section 1: Private asset details

Asset name

Asset type  Acquisition date  /  /

Number of units  Unit price \$

Asset value  Date of last valuation  /  /

### Section 2: Private asset ownership details

Please provide details of individuals who hold an interest in the private asset.

Title  Surname

Given name(s)

Percentage interest in the asset  % Acquisition date  /  /

Title  Surname

Given name(s)

Percentage interest in the asset  % Acquisition date  /  /



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Title  Surname

Given name(s)

Percentage interest in the asset  .  % Acquisition date  /  /

### Section 3: Checklist for private assets where prospectus is available

In addition to this form, please provide us with:

- a copy of the asset's prospectus.

### Section 4: Checklist for private assets where no prospectus is available

In addition to this form, please provide us with:

- a copy of the asset's latest valuation
- a copy of the asset's latest audited financial account
- a copy of the asset's trust deed
- a copy of the asset's trustees or responsible entities constitution (only if a company)
- details of the promoters of the asset
- a statement from the asset's accountant as to the current value of the asset and the basis of that valuation
- details of the asset's distributions and history (last three years distributions).

Please forward this form and any other information specified in the checklist to us.

### Section 5: Member declaration and signature

I understand that by completing this form I am:

- requesting the Trustee to take custody of this asset
- requesting the Trustee to provide asset administration services for the asset
- providing the Trustee with true and accurate information in relation to the asset
- annually required to provide the above information in the relevant checklist
- aware of the taxation implications for the contribution of the asset outlined in this form.

Member's signature

Date

 /  / 

Please return to Australian Executor Trustees Limited by:

Fax 1800 781 166  
 Email forms@aetlimited.com.au  
 or Post Australian Executor Trustees Limited  
 Administration Services  
 GPO Box 546  
 Adelaide SA 5001

Australian Executor Trustees is bound by the National Privacy Principles. More information about privacy matters can be found in the current Product Disclosure Statement for your product. If you would like a copy of the Privacy Policy or have any questions in relation to privacy, please contact us on 08 8127 1900 and ask for the Privacy Officer.

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